

GOVERNMENT OF WEST BENGAL
HOME DEPARTMENT, ELECTION BRANCH
OFFICE OF THE CHIEF ELECTORAL OFFICER, WEST BENGAL
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No. 3206-Home(Elec)
R3E-139/2014

Dated 31st August, 2015

Notice inviting Expression of Interest

The General Election to West Bengal Legislative Assembly Election 2016 is at the door step. Under instruction from the Election Commission of India, the First Level Checking of the EVMs will have to start very soon. First Level checking of the EVMs for the forthcoming General Election as well as to conduct Election required no of Post 2006 EVMS are to be procured from the state of Uttar Pradesh and Maharastra. The Electronic Voting Machines are to be sealed in Trunk Boxes, each trunk box containing 10 EVMs in case of BUs/CUs. Total number of Trunk Boxes comes to 5200 for BUs and 4900 for CUs (approx) from Maharastra and 4600 for BU and 3700 for CU (approx.) from Uttar Pradesh.

In this connection, Expression of Interest are being invited from reputed transport agencies having financially sound credentials with previous experiences of transporting high security items of any Government organization. The agencies willing to participate are required to submit complete details of similar experience in handling high security items like EVMs etc., company profile, manpower resources and annual report of last three detailed application along with all necessary documents shall be submitted in a sealed envelope on or before **21-09-2015 12.00 Noon.**

A pre-bid conference with the Agencies will be held on 14/09/2015 at 1.00 pm at the Conference hall of the Chief Electoral Officer, West Bengal (3rd floor), Balmer Lawrie Building(annexe), 21 Netaji Subhas Road, Kolkata-700001 to discuss the lifting and delivery point and other details as required. Financial Bids are to be submitted in a separate sealed envelope furnishing the detail freight charges inclusive of labour charges for loading/unloading both at lifting and delivery points & all taken including VAT, Road cess etc. The rates to be offered by the agencies shall be mentioned as the rate per Trunk Box. After selection of agency, a bank guarantee of 10% of total cost estimate shall have to be deposited through Demand Draft in favour of the Chief Electoral Officer, West Bengal before signing of the agreement. The details of the tender specification:

1. Date for Pre-bid conference: **14-09-2015 at 1.00 pm**
2. Last date and time for submission of EOI: **21-09-2015 till 1200 Noon**
3. Date and time of opening of Technical Bid: **21-09-2015 at 1:00 PM**
4. Date and time of opening of Financial Bid: **21-09-2015 at 3:00 PM**
(In presence of representatives of respective agencies)

The applications shall be dropped in the tender submission box of this office.


Chief Electoral Officer, West Bengal

For Terms and Conditions, please see next page:

Terms and Conditions

1. Loading Point: Trunks with BUs and CUs will be loaded in trucks from different warehouse points located in the district of Maharashtra and Uttar Pradesh

2. Unloading Point: The trunk boxes are to be unloaded at the various locations spreading twenty one (21) districts across West Bengal, preferably to the district Head Quarters, within 15 (fifteen) days of receipt of the work-order..

3. Proof of Delivery: A receipt depicting details of delivery scripted with "received in good condition" with the receiver's signature and stamp is to be submitted along with the bills/challans.

4. Material lost in transit/Break down: Considering the importance and high security value of the loaded materials like EVMs, all precaution and preparedness shall have to be put on place by the Agency to ensure safe and secured passage of the materials up to the unloading point. The EVM trunk boxes are to be unloaded at the district Head Quarters in perfect condition as they were when loaded at the loading points at Maharashtra and Uttar Pradesh with the seals of each boxes remaining intact. The transporting agency will hold complete responsibility for any damage caused or material lost in transit/break down and action will be taken as per existing norms and mandates of the Election Commission of India. No compromise will be made in providing security of the EVMs and any lapse will be viewed very sternly by the Authority.

5. Details of vehicles carrying EVMs: Details of vehicles carrying EVMs with truck no/drivers contact no/route maps along with a list of manpower for handling those materials are to be submitted to this end beforehand and no unauthorized handling will be accepted under any circumstance..

6. Time-frame: The works of loading, transportation and unloading of EVM trunk Boxes loaded with BUs and CUs are to be completed within 15 (fifteen) days from the date of receiving of work-order.

7. Mode of Payment: Payment will be made on receipt of the bills after successful completion of the work, i.e. transportation of EVMs from the warehouse points in Maharashtra and Uttar Pradesh to respective districts in West Bengal in perfect condition. Payment to be made including service taxes and cess and all other levies as applicable after deducting TDS.

8. Termination: The office of the Chief Electoral Officer, West Bengal reserves the right to terminate the consignment without giving any reasons in case of failure to execute the contract or abide by any terms and conditions detailed herein.

9. Arbitration: In the event of any dispute or differences between the parties, the same shall be referred to the Arbitration before a Board of Arbitrators comprising one nominee from the transporting agency to be selected and the office of the Chief Electoral Officer, West Bengal and a presiding arbitrator before entering upon the references. The venue of such Arbitration shall be decided according to the conveyance of both the parties.

10. Safety and Security: Under no circumstance, the trucks will move without security as will be provided by the respective state police passing through the states of West Bengal, Odisha, Karnataka ,Madhyapradesh, Jharkhand, Chattishgarh, Bihar, Maharashtra etc.

SKM
21.8.2015

Chief Electoral Officer, West Bengal